



## **MOTORCOACH TASK FORCE MEETING AGENDA**

**JULY 28, 2008 7 to 9 pm  
CITY HALL, SISTER CITIES CONFERENCE ROOM #1101**

1. Welcome
2. Review Minutes & Report Back From Constituent Groups
3. Group Exercise: Problem/Issue Identification (see directions below)
4. Meeting Topic Schedule & Legislative Issues (if needed)  
August 11: Charleston Director of Tourism Vanessa Turner-Maybank
  - Parking & Designated Routes (On-Site?)
  - Communication & Wayfinding
  - Field Visit/Motorcoach Trip
5. Public & Task Force Q&A (15 minutes)  
Peter J. Pantuso, American Bus Association

**NEXT MEETING: MONDAY, AUGUST 11 at 7 pm**

### ***Directions: Nominal Group Exercise***

***Materials: Markers, Blank Matrices, Index Cards, Flip-Charts, TF e-mails, Dots***

1. Task Force members break into 4 groups with 1 Facilitator at each table.
2. Review of General Categories/Issues (5 minutes)
3. Each member begins by writing on index cards: (a) Issue and (b) Why it is important. (Issues/input provided by TF are at each table.) (10)
4. Each table selects a recorder. (5)
5. Group combines list of issues onto flip chart. See example. *Remember to include "short-term" or "long-term" save space for dots.* As recorder writes, author explains why issue is important. (20)
6. Post sheets of flip chart paper around room. (Complete by 8 pm!)
7. Task Force members walk around & view issues, vote w/ 5 dots. (10)
8. Discuss voting & issue statements. (10)
9. Lead facilitator re-states issues on flip charts. (10)
10. Re-vote for final issues & priority issues list. (5)
11. Exercise completed.